



Alberta Agricultural Society Farm Safety Grant Program

PROGRAM GRANT GUIDELINES AND APPLICATION

Funded by the Government of Alberta, through Alberta Agriculture and Forestry to deliver a farm safety grant program to Agricultural Societies across Alberta.

Agricultural Society Farm Safety Grant Program

Program Grant Guidelines

PURPOSE

The purpose of the Alberta Agricultural Society Farm Safety Grant Program is for farm safety awareness, education and programming to be delivered in diverse ways across Alberta to influence behavioral changes on family farms and the agriculture community.

Priority will be given to projects that focus on:

- Health and safety-based knowledge transfer to influence behavior change on family farms
- Impacting a large regional geographical area
- Have a balanced impact on farm families, children and youth, young adults, new and experienced workers, farm owners and seniors
- Community-based delivery of farm health and safety programming that is collaborative through partnerships and integration
- Innovative farm safety programming to enhance what is currently available
- Address and target top risks in vulnerable age brackets

Information provided by the [*Injury Prevention Centre*](#) indicates that the highest severity of agriculture deaths or injuries are related to machine run-overs, machine entanglement, machine roll-overs, pinned or struck by machine and animal related.

ELIGIBILITY REQUIREMENTS

Primary and Regional Agricultural Societies in good standing with Alberta Agriculture and Forestry, and the Alberta Association of Agricultural Societies are eligible to apply for funding for a farm safety project, or initiative.

Expenses claimed by this grant are not eligible to be claimed or expensed as part of another Alberta provincially funded grant program including but not limited to the Agricultural Societies Grant program administered by Alberta Agriculture and Forestry.

Applicants may apply for more than one grant per year, however all reporting must be completed and submitted on the prior farm safety grant before applying again.



Alberta Association of Agricultural Societies
Suite 108, 7000, 113 Street Edmonton AB T6H 5T6
Email: info@albertaagsocieties.ca
Phone: (780) 427-2174



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Program Grant Guidelines

APPLICATION PROCEDURE

Applications are reviewed throughout the year on a first-come, first-served basis and will be assessed on individual merit of the project.

Processing time is approximately 4 to 6 weeks. The estimated processing time is based on full application documentation being received by the office at the time of submission.

The funding decision will be provided by written correspondence.

All projects under this application must be completed by December 31, 2023.

Approved Funding of \$2,000 will be distributed at the completion of the project once all reporting & receipts have been submitted and received and approved by the Alberta Association of Agricultural Societies.

MAXIMUM GRANT AMOUNT(S)

All projects must be a minimum of \$2,000 in eligible expense (excluding GST) to qualify.

Agricultural Societies can partner together and combine grant proceeds for a regional project. A joint application can be submitted with the lead Agricultural Society identified that will be responsible for ensuring all the reporting requirements are met.

EXAMPLES OF ELIGIBLE PROJECTS & EXPENSES

- Advertising campaign
- Guest speakers, qualified instructors or trainers (at an event)
- Training courses & workshops – targeted towards farm families, and farm workers. Some examples are: FarmSafe Alberta, farm equipment extrication, rural emergency plan, trailer loading, WHMIS, first aid
- Farm safety camps – i.e. costs associated with hosting a Progressive Agriculture Safety Day are eligible
- Safety demonstration equipment may qualify but will be reviewed on a case by case basis and may require additional application information to be completed
- Training materials, facility fees, take home materials, etc.



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INELIGIBLE PROJECTS AND EXPENSES

- Donations are an ineligible expense of this grant
- No programs currently supported under other provincial farm safety grants are eligible for additional support by these funds (i.e., Safety Smarts, Sustainable Farm Families, Ag for Life Safety Days, etc.)
- Automated External Defibrillator (AED) machines are an ineligible expense of this grant
- GST expenses

REPORTING REQUIREMENTS

As part of the Alberta Association of Agricultural Societies accountability to Alberta Agriculture and Forestry for project expenditures, and management of the farm safety grant program, reporting has been developed for the Farm Safety Grant program. The reporting will measure the success of the projects, and the form will be forwarded to the grant recipient upon the approval of their application.

Reporting must be submitted to:

Alberta Association of Agricultural Societies (AAAS)
Suite 108, 7000, 113 Street
Edmonton, Alberta T6H 5T6
Email to info@albertaagsocieties.ca

Funds will be forwarded to the successful grant recipient at the completion of the project or program once all required document has been received by AAAS.



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Agricultural Society Farm Safety Grant Program

FARM SAFETY GRANT APPLICATION

Organization Information:	
Agricultural Society Name:	
Incorporation Number:	
Address:	
Phone Number:	
Email Address:	
Website URL:	
Facebook:	
Twitter:	
Contact Information:	
Name:	Name:
Title:	Title:
Phone:	Phone:
Email:	Email:



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Agricultural Society Farm Safety Grant Program

Project Description:

Describe your program or project. Include the title or name of the project if applicable.

Proposed Date of Event:

Is this project or program part of another event that you already do? Yes No

Who are your partners on this project?

Include the name(s) and contact information of any partners outside of your Agricultural Society that are involved in this project as well as how they are involved.



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Purpose

How does your project or program meet the purpose of this grant program? How does it create awareness or influence behavior change in relation to farm safety?

Target Audience

Who is the target audience for this project or program?



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Agricultural Society Farm Safety Grant Program

Budget

Please provide a detailed budget that includes a breakdown of expenses and revenues related to the program or project either in a separate document (ie: excel) or use the following format:

Farm Safety Project/Program Budget	
Details	Budget
Revenue	
Admission/Gates/Registration Fees	
Interest Income	
Cash Donations/Sponsorship	
Fundraising (ie 50/50)	
Other Grants	
AAAS Farm Safety Grant Amount Requested	
Total Revenue	\$

Grant Amount Requested \$_____



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Agricultural Society Farm Safety Grant Program

Expenses	
Advertising/Promotion	
Office Supplies	
Wages	
Facility Rental	
Additional Insurance	
Volunteer Expenses	
Food & Beverage Expense	
Equipment Rental	
Trainers and/or Speaker Fees	
Take home resources, door prizes, promotional items	
Total Expenses	\$



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Donated or in-kind items and services expected (not eligible expenses). List the type of in-kind item or service expected.	Approx. hours or value of service

Volunteer Hours expected (not eligible expenses)	

Declaration:

I declare that the information contained in this application is true and accurate. I am a duly authorized representative according to our bylaws with financial signing authority for this application. I agree to provide a report which outlines how the funds were spent on this project, and which indicates that we complied with all conditions of the grant. I also declare that if a grant is awarded, we will use it solely for the purposes outlined in this application.

Two officers of your organization must sign this	
Signature:	Print Name:
Title:	Date:
Signature:	Print Name:
Title:	Date:



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